



8980 Perry Highway
Pittsburgh, PA 15237
412-367-5860
FAX 412-367-5869
inbox@westpenmmls.com

NEW APPRAISER OR APPRAISER STATUS CHANGE
(To be completed by the Office)

****This is the only form that will be accepted for Appraiser additions/changes within WPML****

Company Name: _____

WPML Office ID# for Appraiser Affiliation: _____

Appraiser's Name*: _____

*As it appears on his/her Appraiser License

Appraiser's WPML ID# (if already assigned): _____

Appraiser's Email Address: _____

MANDATORY

Please place a check in the box next to ONE appropriate action to be taken:

- NEW APPRAISER BEING ADDED TO ROSTER**** Effective Date: _____
(The Appraiser has never had a WPML Appraiser ID#)
A copy of the new **Appraiser's PA Certified Appraisal License, along with the completed **New or Reactivating Appraiser Information** form (attached) must accompany this form.
- APPRAISER TRANSFERRING INTO THE OFFICE NAMED ABOVE** Effective Date: _____
- APPRAISER REACTIVATING#** Effective Date: _____
#The completed **New or Reactivating Appraiser Information** form (attached) must be submitted with this form.
- APPRAISER BEING REMOVED FROM ROSTER** Effective Date: _____

OFFICE ADMINISTRATOR TO CONTACT WITH QUESTIONS (PLEASE PRINT OR TYPE)

Name: _____

Phone #: _____

Name of Owner or Office Manager: _____

Signature of Owner or Office Manager: _____

This form can be found on the homepage of www.westpenmmls.com.

Email completed form to inbox@westpenmmls.com



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NEW OR REACTIVATING APPRAISER INFORMATION *

Effective Date: _____

*Complete and submit this form (see email address or fax number above) with the following:

- New Appraiser or Appraiser Status Change form** (completed by the Office)
- Copy of the Appraiser’s PA Certified Real Estate Appraiser License**
- Copy of the company’s E&O (Errors and Omissions) Policy with the Appraiser named on the policy.** (No blanket policies will be accepted.)

Please PRINT CLEARLY, and provide the following information:

Name: _____

Home Street Address: _____

City/State/Zip: _____

Primary Phone #: _____
(**NOT** the office phone #)

Email Address: _____
MANDATORY

Company Name: _____

WPML Office ID# for Appraiser Affiliation: _____

Have you ever been an Appraiser in the West Penn Multi-List?

YES _____ NO _____

.....
FOR WPML OFFICE USE ONLY

Office I.D. # _____

Appraiser I.D. # _____ Supra and Matrix were searched for possible duplication.
Initials: _____ Date: _____

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